

Privacy Notice

Effective Date: 28th July 2025

This Privacy Notice explains how Sunkonnect Pte Ltd ("Sunkonnect", "we", "us", or "our") collects, uses, shares, and protects your personal information through our website and other online platforms. This notice applies to visitors, business contacts, partners, applicants, and others interacting with us.

1. Information We Collect

We may collect and process the following types of personal data:

- Identity and Contact Data: Name, email address, phone number, job title, company name
- Technical Data: IP address, browser type, operating system, device identifiers
- Communication Data: Information from forms, emails, or business correspondence
- Usage Data: Interactions with our website, page visits, referral sources
- Application Data: Resume/CV or other details provided when applying for roles at Sunkonnect

We do not intentionally collect sensitive personal data unless required by law.

2. How We Collect Information

We collect personal information through:

- Direct interactions: form submissions, emails, business inquiries, job applications
- Automated technologies: cookies, web beacons, or other tracking tools
- Third-party services: analytics providers or publicly available databases, when appropriate

3. Purpose and Legal Basis for Processing

We process personal data for these purposes:

Purpose	Legal Basis
Responding to business inquiries	Legitimate interest
Processing supplier/partner requests	Contractual necessity / Legitimate interest
Handling job applications	Consent / Legitimate interest
Website improvement and analytics	Consent (via cookies)
Meeting legal obligations	Legal obligation

We limit our data processing to what is necessary for the intended purpose.

4. Use of Cookies

Our website uses cookies and similar technologies to improve functionality and understand user behavior. This includes session cookies, analytics cookies, and performance tracking tools.

You can manage your cookie preferences in your browser settings. For more information, check our separate [Cookie Policy].

5. Sharing and Disclosure

We may share your personal data with:

- Internal departments within Sunconnect
- Authorized service providers (e.g., hosting, analytics, IT support)
- Regulatory or legal authorities when required by law

We do not sell, rent, or trade your personal data to third parties.

6. International Data Transfers

As a global consultancy, your data may be transferred to or stored in areas outside of your country. In these cases, we use safeguards to ensure data is handled securely and in line with applicable laws.

7. Data Retention

We keep personal information only as long as necessary to fulfill the purposes in this notice or as required by law.

Once the retention period ends, we securely delete or anonymize the data.

8. Data Security

We take appropriate technical and organizational steps to protect personal data from unauthorized access, disclosure, loss, or change. We review these measures regularly to ensure continued protection.

However, no method of data transmission over the internet is completely secure. Users should take precautions when sharing information online.

9. Your Rights

Depending on applicable laws, you may have the right to:

- Access the personal data we hold about you
- Request corrections or updates
- Request deletion or restriction of use
- Withdraw previously given consent
- File a complaint with a relevant data protection authority

To exercise these rights, please contact us using the details below.

10. Contact Us

For questions or requests related to this Privacy Notice, please reach out:

Email: info@sunkconnect.co

11. Updates to This Notice

We may update this Privacy Notice periodically. All updates will be posted on this page with a new "Effective Date." You are encouraged to review this notice occasionally.